

TEXAS SCHOOL FOR THE DEAF

WORK LOAD

DL

PLANNING AND PREPARATION

Each classroom teacher is entitled to at least 450 minutes in each two-week period for instructional preparation including parent-teacher conferences, evaluating students' work, and planning. A planning and preparation period may not be less than 45 minutes within the instructional day. During that time, a teacher may not be required to participate in any other activity.

Education Code 21.404

Planning and preparation time must occur during the time that students at the School are receiving instruction.

Canutillo Educators Ass'n v. Canutillo Indep. Sch. Dist., Tex. Comm'r of Educ. Decision No. 042-R10-203 (April 30, 2010)

DUTY-FREE LUNCH

Each teacher actively engaged in the instruction and supervision of students is entitled to at least a 30-minute lunch period free from all duties and responsibilities connected with the instruction and supervision of students

Education Code 21.405

EXCEPTION

If necessary because of a personnel shortage, extreme economic conditions, or unavoidable or unforeseen circumstances, and in accordance with State Board rules, the School may require a teacher to supervise students during lunch no more than one day in any school week.

Education Code 21.405

In determining whether an exceptional circumstance exists, the School shall use the following guidelines:

1. A personnel shortage exists when, despite reasonable efforts to use nonteaching personnel or the assistance of community volunteers to supervise students during lunch, no other personnel are available.
2. Unavoidable or unforeseen circumstances exist when, because of illness, epidemic, or natural or man-made disaster, the district is unable to find individuals to supervise students during lunch.

19 TAC 153.1001

MINIMUM TEACHING DUTIES

Each teacher, including a teacher who directs extracurricular activities, shall teach in the classroom not less than four hours each school day.

WORK WEEK

The School's workweek begins each Sunday at 12:01 a.m. and ends at midnight the following Saturday.

SUPERVISORY AND ADMINISTRATIVE PERSONNEL

The Superintendent may arrange for compensatory time for supervisors and administrators as necessary and appropriate.

TEXAS SCHOOL FOR THE DEAF

WORK LOAD

DL

CAMPUS DUTY

Professional personnel are expected to monitor students during the time the students are changing classes.

EXTRACURRICULAR
DUTIES

Professional personnel shall perform additional duties as assigned. Extracurricular assignments shall be made by the principal, and consideration shall be given to teacher preference(s).

Issued: 05-29-82

Adopted: 05-29-82

Amended: 06-07-86
05-30-87
01-25-91
05-07-93
12-20-15